

## COMPANY DETAILS

LEGAL FORM : \_\_\_\_\_ COMPANY NAME : \_\_\_\_\_

COMPANY REGISTRATION NUMBER (IF APPLIED) : \_\_\_\_\_ VAT : \_\_\_\_\_

COMPANY NAME USED TO COMMUNICATE WITH (PUBLICLY) : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

ZIP CODE : \_\_\_\_\_ CITY : \_\_\_\_\_ COUNTRY : \_\_\_\_\_

PHONE NUMBER : \_\_\_\_\_ WEBSITE : \_\_\_\_\_

## INVOICING

Check this box if the invoicing information is the same as above.

LEGAL FORM : \_\_\_\_\_ COMPANY NAME : \_\_\_\_\_

COMPANY REGISTRATION NUMBER (IF APPLIED) : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

ZIP CODE : \_\_\_\_\_ CITY : \_\_\_\_\_ COUNTRY : \_\_\_\_\_

## ADDITIONAL INFORMATION

BUSINESS SECTOR(S) :

E-liquid manufacturer

Shop

Other (please specify) : \_\_\_\_\_

Equipment manufacturer

Online shop

Shops network

Wholesaler

REPRESENTED BRAND(S) (physically on the show)\* :

| BRAND | WEBSITE | COUNTRY | BUSINESS SECTOR |
|-------|---------|---------|-----------------|
| _____ | _____   | _____   | _____           |
| _____ | _____   | _____   | _____           |
| _____ | _____   | _____   | _____           |
| _____ | _____   | _____   | _____           |
| _____ | _____   | _____   | _____           |

\* You are obligated to declare each brand represented on your booth. The country and the website must be provided in order for you to be referenced on the Vapexpo website.

## CASE MANAGER

FIRST NAME, NAME : \_\_\_\_\_

PHONE NUMBER : \_\_\_\_\_

E-MAIL : \_\_\_\_\_



**THINK GREEN** : this form can be virtually completed, please do not print (unless it is really necessary !)

## BOOTH CHOICE

YOUR CHOICE OF BOOTH :

Please make sure to contact our team to check for real time booth availabilities by phone at **+33 (0)1 64 86 52 97** or by e-mail at **contact@vapexpo-france.com**

### YOUR TYPE OF BOOTH :

#### Bare stand

250 € EX VAT x \_\_\_\_\_ sqm = \_\_\_\_\_ € EX VAT

Bare spaces without partitions (it is forbidden to use the neighbor's partitions), carpet and electricity (in option<sup>1</sup>). Stand project must be approved in advance to ensure compliance with exhibition hall rules.\*

#### Floor stand

125 € EX VAT x \_\_\_\_\_ sqm = \_\_\_\_\_ € EX VAT

If your bare stand project includes an upper storey (a mezzanine) meant to welcome visitors : please specify the surface area of the upper floor only. **Warning :** the building structure must be verified by a certified safety cabinet before the opening of the show.

#### Turnkey stand (without furniture)<sup>2</sup>

310 € EX VAT x \_\_\_\_\_ sqm = \_\_\_\_\_ € EX VAT

Including partitions (2,5m high) lined with eco brushed cotton (white color) + eco carpet (black color) + 1 electricity cabinet 3 kw + 1 LED light bar up to 12 sqm, 2 bars from 13 to 24 sqm, 3 bars from 25 to 36 sqm + 1 standardized sign (with the name of the exhibitor and his booth number) + standard cleaning for 3 days (vacuum, bins and carpet plastic film removal).

#### Turnkey stand (with furniture)

350 € EX VAT x \_\_\_\_\_ sqm = \_\_\_\_\_ € EX VAT

Same features as the turnkey stand + a furniture pack including 1 reception counter (white color), 1 high table (white color) and 3 high chairs (white color).

Subtotal type of booth

\_\_\_\_\_ € EX VAT

<sup>1</sup> An electricity cabinet is obligatory on each stand. The organizer reserves the right to charge an electricity cabinet of the lowest power automatically.

<sup>2</sup> Specific constructions on turnkey stands must be submitted to quotation beforehand. Any modification on site will be charged.

\* All the reports of the materials used must be provided at the same time as the stand plan, otherwise the stand project cannot be validated.

## BOOTH OPTIONS (BARE STAND)

- Intermittent electricity cabinet - 3 kw\*
- Intermittent electricity cabinet - 6 kw\*
- Intermittent electricity cabinet - 12 kw\*
- Intermittent electricity cabinet - 18 kw\*
- Intermittent electricity cabinet - 24 kw\*
- Electricity cabinet - other power\*\*
- Cleaning 2 days (vacuum + bins + carpet film removal)
- Cleaning : premium cleaning of the booth after assembly (dust removal on the partitions and furnitures + vacuum + bins)

\* permanent type (power on 24h/24h) including 2 sockets

\*\* Other power on request.

370 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 540 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 900 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 1350 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 1620 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 On request  
 8 € EX VAT x \_\_\_\_\_ sqm = \_\_\_\_\_ € EX VAT  
 10 € EX VAT x \_\_\_\_\_ sqm = \_\_\_\_\_ € EX VAT

## BOOTH OPTIONS (TURNKEY STAND)

- Additional LED light bar
- Change of carpet color (specify\* : \_\_\_\_\_)
- Change of partitions color (specify\* : \_\_\_\_\_)
- Swap an electricity cabinet : 3 kw for a 6 kw
- Swap an electricity cabinet : 3 kw for a 12 kw
- Swap an electricity cabinet : 3 kw for a 18 kw
- Swap an electricity cabinet : 3 kw for a 24 kw
- 1 sqm store room in the angle, including door (2 partitions)
- 2 sqm store room in the angle, including door (2 partitions)
- 3 sqm store room in the angle, including door (2 partitions)
- Shelf in the store room (white melamine 30 cm x 100 cm)
- Peg for 3 coats installed in the store room

\* color chart on request

\*\* included: brushed cotton on the partitions (no brushed cotton inside the store room) and a painted door (or white brushed cotton)

70 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 20 € EX VAT x \_\_\_\_\_ sqm = \_\_\_\_\_ € EX VAT  
 40 € EX VAT x \_\_\_\_\_ linear m = \_\_\_\_\_ € EX VAT  
 170 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 530 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 980 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 1250 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 360 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 450 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 535 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 60 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
 45 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT

**Subtotal booth options**

\_\_\_\_\_ € EX VAT

## OTHER OPTIONS

### INTERNET CONNECTION :

- WIFI connection of the 1st device 71 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT
- Additionnal WIFI connection per post 40 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT
- Personnalized WIFI connection on your booth (max 10 devices) 360 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT
- Wired connection 5 Mbps 480 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT
- Wired connection 10 Mbps 720 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT

### WELCOME SERVICE :

- Bilingual hostess - daily rate\* \_\_\_\_\_ **on quote - please contact our team**  
\* Daily rate = opening hours of the show (with 1h break), uniform and lunch box included.

Please fill out and sign the corresponding purchase order form (see [Appendix](#)) in order to specify your needs. This form needs to be fully filled out to confirm the reservation of this service.

### HANDLING :

- Handler - hourly rate (min. 4h)\* (4h pack) 200 € EX VAT x \_\_\_\_ handl. x \_\_\_\_ h = \_\_\_\_\_ € EX VAT  
\* handler **without tools, without palette jack** (on request) : parcel carriage, assembly of the booth, ect  
**WARNING :** the exhibitor must be present on his booth during the handler's intervention.

Please indicate the contact on site (First name/Last name + Phone number): \_\_\_\_\_

- Forklift rental + driver (pack 4h)\* 370 € EX VAT x \_\_\_\_ 4h time slot = \_\_\_\_\_ € EX VAT  
\* Up to 3 tons. 1 driver included.

Please fill out and sign the corresponding purchase order form (see [Appendix](#)) in order to specify your needs. This form needs to be fully filled out to confirm the reservation of this service.

### PARCEL LOGISTICS :

- Parcels management before the event 180 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
*Receipt of your parcels before the show (during assembly days) and delivery on your booth (3 cubic meter max)*
- Parcels management after the event 180 € EX VAT x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT  
*Collect and storage of your parcels after the show for a collect the following day by the exhibitor (3 cubic meter max)*
- Storage of the empty package (3 cubic meter max) : during the show - No storage area in the exhibition hall will be provided 65 € EX VAT/day x \_\_\_\_\_ = \_\_\_\_\_ € EX VAT

### PICTURES ON THE BOOTH :

- Package of 10 to 15 HD pictures (editing included) 350 € EX VAT x \_\_\_\_\_ package(s) = \_\_\_\_\_ € EX VAT  
Specify your needs (dates, schedule) : \_\_\_\_\_

### HANGING STRUCTURES :

- On request, please contact us.

**Subtotal other options** \_\_\_\_\_ **€ EX VAT**

## OBLIGATORY REGISTRATION FEE

Registration fee includes, in addition to the administration fee :

- An entry in the official show brochure
- Presence on the list of exhibitors and brands on the Vapexpo website
- Exhibitor badges (**each badge ordered after the exhibitor's account closure will be charged 2 € incl. VAT**)
- The exhibitor's civil liability and material damage insurance for up to 5000 € incl. VAT

**Obligatory registration fee**

**400 € EX VAT**

## SERVICE PROVIDERS

### STAND PROJECTS - VAPEXPO APPROVED PROVIDER

For any inquiry about specific infrastructure installations, please contact :

**CO-NECT : Geoffrey LEMARCHAND**

Phone : +33 (0)6 76 87 17 49 / E-mail : g.lemarchand@co-nect.fr

**OUATE : Lila Girard**

Tél : +33 (0) 6 72 777 883 / E-mail : lila@ouate.fr

### STAND SIGNAGE

For any inquiry about additional signage or advertising on your stand (booth decoration, canvas, stickers...) please contact us.

**VAPEXPO TEAM**

Phone : +33 (0)1 64 86 52 97 / E-mail : contact@vapexpo-france.com

### FURNITURE

Please visit our mini-website **GL EVENTS** for **VAPEXPO** (URL below). Benefit from VAPEXPO preferential tariff with a discount of **10%** on your order with the promo code « **VAEXPOLYON2023** ».

**GL EVENTS : Corinne Mortier**

Phone : +33 (0)1 30 11 98 73 / +33 (0)6 07 47 65 49 / E-mail : corinne.mortier@gl-events.com

Mini-website : <https://www.gl-events-mobilier.com/vapexpo>

### AUDIOVISUAL

For any inquiry about audiovisual rentals or services, please contact :

**VIDELIO EVENTS : Laure Bodin**

Phone : +33 (0)6 23 10 21 81 / E-mail : lbodin@videlio-events.com

More information on : [www.videlio-events.com](http://www.videlio-events.com)

## OVERALL TOTAL

|                                     |       |                       |
|-------------------------------------|-------|-----------------------|
| Total type of booth :               | _____ | € EX VAT              |
| + Booth options and other options : | +     | _____ € EX VAT        |
| + Obligatory registration fee :     | +     | 400 € EX VAT          |
| <b>OVERALL TOTAL :</b>              |       | <b>_____ € EX VAT</b> |

## PAYMENT TERMS

The due amount may be settled in EUROS only :

By **BANK TRANSFER**, see account details below :

Bank : 30066 / Sort code : 10897 / Account number : 00020170501 / Key : 62

IBAN : FR76 3006 6108 9700 0201 7050 162

BIC/SWIFT : CMCIFRPP

Beneficiary : VAPEXPO FRANCE - Immeuble Odysée - 2 rue du Chemin des femmes - 91300 Massy

Bank name and address : CIC ARPAJON - 79 Grande Rue - 91290 Arpajon (France)

A deposit of 50% is required with the order **within 10 days** after the invoice date. Otherwise, VAPEXPO reserves the right to cancel your registration and to resell your space. The balance must be paid before the **16th of March 2023**.

The signature of this document is a commitment to all selected services. No refund of any kind whatsoever will be made in case of partial or total cancellation of the participation of the subscriber to this contract.

I, the undersigned, \_\_\_\_\_ acting in my capacity as \_\_\_\_\_ confirm that the information I have given is accurate, acknowledge having read the General Terms of participation in VAPEXPO LYON 2023 and declare that I accept them in full without reservation. The contract signature is considered as approval of the entire rules detailed in the exhibitor's guide the current edition.

CITY : \_\_\_\_\_ DATE : \_\_\_\_\_

SIGNATORY'S NAME (IN CAPITAL LETTERS) : \_\_\_\_\_

SIGNATURE AND STAMP MANDATORY, PRECEDED BY THE WORDING « READ AND APPROVED ».

\_\_\_\_\_



**THINK GREEN** : this form can be virtually completed, please do not print (unless it is really necessary !)

Please send your application, duly completed, stamped and signed by email at **contact@vapexpo-france.com**.

**Important** : Once your application has been received, an invoice will be sent to you. You will have 10 days from the date of the invoice to pay or your booking will be cancelled. You will then receive your identifying code to log into your personal account and fill out all the necessary documents to complete your registration (technical file, insurance form, badges order, sign and signage, declaration of exhibited products...).

## REQUIREMENTS CONCERNING THE EXHIBITED E-LIQUIDES

VAPEXPO encourages all exhibitors to adopt responsible practices to ensure satisfying quality standards as well as a complete compliance with the applicable regulatory framework of the French e-liquid market. Hence, a certain transparency will be required with regard to the e-liquids you are willing to exhibit and showcase to the public during the event you are going to participate in.

As such, you are committing to bring us the proof of it by submitting a declaration on the honor stating that you are able to provide us with the following documents, upon request from VAPEXPO :

- For the e-liquids containing nicotine : **the TPD** (Tobacco Products Directive) **registration ID number delivered by the ANSES** (French Agency for Food, Environmental and Occupational Health & Safety)
- For every e-liquids exhibited : **the Material Safety Data Sheet or «MSDS»** («FDS» in French) of the concerned e-liquid
- **The certifications proving that you declared your products to the INRS** (French Health and Safety Research Institute) and the **CAPTIV** (French Anti-poison and Toxin Monitoring Centres) : the registration of each e-liquid can be achieved through the following platform (English version available) : [www.declaration-synapse.fr](http://www.declaration-synapse.fr)

**Be careful :** you may be asked to submit all or part of the documents listed above at any time before or during the relevant show. Any failure to display or provide any of these documents and after 3 e-mail follow-ups, VAPEXPO reserves the right to cancel your participation, with full refund of your booth (apart from the obligatory registration fee of € 400) the days following the event itself.

### We remind you that :

- The e-liquids are subject to the provisions of the regulation **REACH (CE n°1907/2006)** relating to the Registration, Evaluation, Authorisation and Restriction of Chemicals.
- The packaging of your e-liquids must comply with the legislation relating to the French transposition of the TPD as well as the current European norms in the framework of the regulation **CLP (CE n°1272/2008 « Classification, Labelling and Packaging »)\***.

I, the undersigned \_\_\_\_\_

acting in my capacity of representative of the company \_\_\_\_\_

residing [full address] \_\_\_\_\_

hereby certify that the said company :

- satisfies all the legal obligations that apply for the French market of vaping products (i.e e-liquids with or without nicotine)
- is able to provide evidence of the compliance of each of the product exhibited and showcased to the public during the relevant exhibition (VAPEXPO LYON 2023)
- is able to provide all the documents listed above upon request of the VAPEXPO organization

And notes that the infringing of those commitments might lead to the cancellation of the participation of the said company in the exhibition of VAPEXPO LYON 2023.

For all due intents and purposes.

CITY : \_\_\_\_\_ DATE : \_\_\_\_\_

**SIGNATURE AND STAMP MANDATORY**

\* Any e-liquid that is subject to labelling and packaging under CLP must not be confused with a food, medicinal or cosmetic product, nor attract the curiosity of children or other vulnerable consumer groups. For example, a prominent picture of a fruit on the label or packaging can create confusion for the consumer and increase attractiveness to children. Other elements, such as the bright colour, the shape and design of the packaging or the consistency of the chemical may also create a resemblance with food products or with toys.

## PURCHASE ORDER FORM - WELCOME SERVICE

BOOTH NUMBER :

NAME OF THE EXHIBITOR :

### WELCOME SERVICE :

- Bilingual hostess - daily rate.

On quote, please contact our team

Daily rate = opening hours of the show (+ 1h break), uniform and lunch box included.

Please specify your needs in the table below :

| NUMBER OF HOSTESS(ES) | DAY    | OPENING HOURS                      |
|-----------------------|--------|------------------------------------|
| <input type="text"/>  | Sunday | Professionals only<br>10 am - 6 pm |
| <input type="text"/>  | Monday | Professionals only<br>10 am - 6 pm |

### Languages :

English

Spanish

Italian

Other (specify) :

### Outfit :

**You provide the outfit** - please for sending us the size as well as a visual.

**Other** - please specify the required outfit (example : casual, suit, ect.) :

CITY :  DATE :

SIGNATORY'S NAME (IN CAPITAL LETTERS) :

SIGNATURE (MANDATORY) :

**Be careful** : This form needs to be fully filled out to confirm the reservation of this service.

## PURCHASE ORDER FORM - HANDLING HANDLER

BOOTH NUMBER :

NAME OF EXHIBITOR :

### HANDLING :

• Handler - (4h pack)

(bet. 7 am and 11 pm) 200 € EX VAT / handler / 4h

Handler **without** tools, with or without palette jack (on request): parcel carriage, assembly of the booth, ect..  
**Warning:** the exhibitor must be present on his booth during the handler's intervention.

Please indicate the contact on site:

Specify your needs in the table below :

|             | DAY                             | TIME SLOT                | NUMBER OF HANDLER(S) | NUMBER OF HOUR(S)<br>(minimum 4h / day) | ARRIVAL TIME         |
|-------------|---------------------------------|--------------------------|----------------------|-----------------------------------------|----------------------|
| ASSEMBLY    | THURSDAY, APR. 13 <sup>TH</sup> | Between 1 pm and 11 pm   | <input type="text"/> | <input type="text"/>                    | <input type="text"/> |
|             | FRIDAY, APR. 14 <sup>TH</sup>   | Between 8 am and 11 pm   | <input type="text"/> | <input type="text"/>                    | <input type="text"/> |
|             | SATURDAY, APR. 15 <sup>TH</sup> | Between 8 am and 11 pm   | <input type="text"/> | <input type="text"/>                    | <input type="text"/> |
| DISMANTLING | MONDAY, APR. 17 <sup>TH</sup>   | Between 6pm and midnight | <input type="text"/> | <input type="text"/>                    | <input type="text"/> |
|             | TUESDAY, APR. 18 <sup>TH</sup>  | Between 8am and 2pm      | <input type="text"/> | <input type="text"/>                    | <input type="text"/> |

CITY :

DATE :

SIGNATORY'S NAME (IN CAPITAL LETTERS) :

SIGNATURE (MANDATORY) :

**Be careful :** without this form signed and fully filled out, your order will not be validated by the Vapexpo team.



**THINK GREEN :** this form can be virtually completed, please do not print (unless it is really necessary !)



## PURCHASE ORDER FORM - HANDLING FORKLIFT RENTAL

BOOTH NUMBER :

NAME OF EXHIBITOR :

### FORKLIFT RENTAL :

- Forklift - 4h rate (1 driver included)

(between 8 am and 11 pm) 370 € EX VAT x Forklift x 4h

Please indicate the contact on site:

Specify your needs in the table below :

|             | DAY                             | TIME SLOT                | NUMBER OF<br>FORKLIFTS | NUMBER OF HOUR(S)<br>(minimum 4h / day) | ARRIVAL TIME         |
|-------------|---------------------------------|--------------------------|------------------------|-----------------------------------------|----------------------|
| ASSEMBLY    | THURSDAY, APR. 13 <sup>TH</sup> | Between 1 pm and 11 pm   | <input type="text"/>   | <input type="text"/>                    | <input type="text"/> |
|             | FRIDAY, APR. 14 <sup>TH</sup>   | Between 8 am and 11 pm   | <input type="text"/>   | <input type="text"/>                    | <input type="text"/> |
|             | SATURDAY, APR. 15 <sup>TH</sup> | Between 8 am and 11 pm   | <input type="text"/>   | <input type="text"/>                    | <input type="text"/> |
| DISMANTLING | MONDAY, APR. 17 <sup>TH</sup>   | Between 6pm and midnight | <input type="text"/>   | <input type="text"/>                    | <input type="text"/> |
|             | TUESDAY, APR. 18 <sup>TH</sup>  | Between 8am and 2pm      | <input type="text"/>   | <input type="text"/>                    | <input type="text"/> |

CITY :  DATE :

SIGNATORY'S NAME (IN CAPITAL LETTERS) :

SIGNATURE (MANDATORY) :

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# PLAN DU SALON / FLOOR PLAN



**VERS FORUMS 1-2-3  
CBD EXPO**

**ÉTAGE -2 | LEVEL -2**  
**Forum 4-5-6**  
**Hall d'exposition** Exposition hall

**ESCALATOR  
VERS ENTRÉE**

**ACCUEIL BELLECOUR**

## LÉGENDE | LEGEND

- Espaces restauration**  
Food court
- Poste de secours**  
First aid
- Toilettes**  
Restrooms
- Entrées visiteurs**  
Visitors entrances
- Bureau de l'organisation**  
Organization office
- Plateau TV**  
TV stage
- Vestiaire**  
Locker room
- ÉTAGE -1 | LEVEL -1**  
**ACCUEIL BELLECOUR**

## STANDS | BOOTHS

- 6 m²**
- 9 m²**
- 12 m²**
- 15 m²**
- 18 m²**
- 20 m²**
- 21 m²**
- 24 m²**
- 28 m²**
- 30 m²**
- 36 m²**
- 42 m²**
- 56 m²**
- Autre / Other**

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**ÉTAGE -1 | LEVEL -1**  
**Accueil** Reception Desk  
**Entrée** Entry / **Sortie** Exit  
 **Vestiaire** Locker room  
 **Billetterie** Ticketing

**Be Careful**  
*Non-contractual floorplan, subject to modifications.*

## Be Careful

*Non-contractual floorplan, subject to modifications.*

